

Township of West Caldwell



Fire Prevention Bureau

John N. Medina

Fire Official

Preparation Checklist for your Certificate of Smoke Detector and Carbon Monoxide Detector Compliance Inspection

Your Inspection has been scheduled for _____ at _____:_____ AM/PM
Date Time

A certificate will be provided to you at the time of inspection, provided that all requirements are met.

In order to avoid the need for a re-inspection, and possible delay of your closing, please review the following checklist to assure that you comply with the following requirements. If you have any questions, please contact us prior to the inspection.

- If your home was required by the Uniform Construction Code to have a hard wired, interconnected fire alarm system at the time of construction, or as a result of renovation work, then that system must be in place and functional. **Battery operated smoke detectors will not be accepted in this case.**
- If your home was built prior to the uniform fire code and is not required to have a system as specified in item #1, then there shall be a minimum of one smoke detector located on each level of the home, including the basement, but not including any unfinished attic space. On each level, where there is a bedroom (or a room that can be utilized as a bedroom) the smoke detector shall be located outside of those rooms. Please follow manufacturer requirements for proper location and installation, including the use of proper fasteners (adhesive fasteners such as Velcro® or tape will not be accepted).
- On each level, where there is a bedroom (or a room that can be utilized as a bedroom) there shall be a carbon monoxide (CO) detector located outside of those rooms. Combination Smoke/CO detectors are acceptable. Please follow manufacturer requirements for proper location and installation, including the use of proper fasteners (adhesive fasteners such as Velcro® or tape will not be accepted).
- Please assure that all smoke and CO detectors are within their service life. This date can be found on the detector's label. The Uniform Fire Code requires that any smoke detector be replaced 10 years after the manufacture date. CO detectors should be replaced 5 to 7 years after their manufacture date, or when they begin to emit an end of life signal. Any battery operated smoke detectors requiring replacement shall be replaced with 10 year sealed battery powered smoke detectors.

- Please assure that there are fresh batteries installed in all detectors (including the back-up batteries for hard wired detectors).
- Please assure that there is a minimum 2A:10B:C rated fire extinguisher, weighing no more than 10 lbs., mounted on the manufacturer supplied bracket, installed at a height of not more than 48” from the floor in a conspicuous location in a path to egress, either in the kitchen or within 10 ft. of the kitchen.
- If you have a low voltage fire alarm system, it will be necessary for you to contact your monitoring company to place to place the system on “Test” so that the Fire Department is not dispatched. We request that you make this call prior to our arrival. To facilitate this notification, please be sure that you have the following information available:
 - Phone number of your monitoring company
 - Account name and number
 - Account passwords / codes

Please also assure that you are familiar with the procedure to reset the system, once we have activated the detectors.

If you have any questions, or require any additional information, please contact the Fire Prevention Bureau at 973-226-2302

Thank you in advance for your anticipated cooperation.